

REGULAR SESSION OF THE VILLAGE BOARD OF TRUSTEES ON MARCH 12, 2024
AT VILLAGE HALL 61 FRONT STREET, DEPOSIT NY AT 7:00 P.M.

PRESENT: Mayor Moore, Trustees O'Connor, Warner, Durning and Strauss, C/T Budine, DC/T Shirkey, DPW Supervisor Steve Evans, Fire Chief Ryneerson, Fire Captain Tyler Hatch, Mike Musante and Mr. Petrie.

Mayor Moore led everyone in the Pledge of Allegiance.

MOTION#23/24-25

A motion was made by Trustee Warner and seconded by Trustee Strauss to waive the reading of the February 13, 2024 Regular Session minutes and the February 27, 2024 Work Session minutes. Motion passed unanimously.

MOTION#24/24-25

A motion was made by Trustee O'Connor and seconded by Trustee Warner to accept for filing the February 13, 2024 Regular Session minutes and the February 27, 2024 Work Session minutes. Motion passed unanimously.

MOTION#25/24-25

A motion was made by Trustee Warner and seconded by Trustee Strauss to accept for filing the monthly Treasurer's Report. Motion passed unanimously.

STREETS, WATER, SEWER

DPW Supervisor Evans wanted to thank NYSEG for all their help with securing the traffic light that was damaged during the wind storm. He will contact DOT and find out what can be done to have it removed or fixed.

MOTION#26/24-25

A motion was made by Trustee Warner and seconded by Trustee Strauss to move forward with the upgrade of the light in the Municipal parking lot. Motion passed unanimously.

MOTION#27/24-25

A motion was made by Trustee Strauss and seconded by Trustee Warner to approve 3 DPW crew to attend the NYS rural Water conference at Turning Stone from 5/20 – 5/22/24. Motion passed unanimously.

Mr. Evans reported that the DPW crew have been busy cutting brush, patching pot holes and cleaning up after the wind storm. They have also been trying to find a water leak and have called in NY Rural Water to help find it.

FIRE DEPARTMENT

Fire Chief Ryneerson stated that the final inspection has been done on the mini pumper and they are looking to deliver it next week.

Chief Ryneerson asked for a moment in Executive Session for specific personnel.

TRUSTEES

Trustee Warner congratulated Mayor Moore, Trustees Strauss and Durning on their wins in the Election.

Trustee O'Connor submitted his letter of resignation. Mayor Moore thanked him for his service and for taking the job when no one else wanted it.

PRESIDENT

Mayor Moore stated that Scott Morgan is interested in the Trustee position.

FINANCE

MOTION#28/24-25

A motion was made by Trustee Warner and seconded by Trustee Strauss to approve for payment vouchers on Abstract #1 as listed:

General Fund	\$ 99,018.53
Water Fund	\$ 7,277.98
Sewer Fund	<u>\$ 10,272.96</u>
	\$ 116,569.47

Motion passed unanimously.

MOTION#29/24-25

A motion was made by Trustee Strauss and seconded by Trustee Warner to approve February Due to Due From as listed. Motion passed unanimously.

To		From
A1920.4	\$50.00	A1910.4
A3410.23	\$2755.93	A3410.222
A3410.41	\$800.90	A3410.44
A3410.4	\$8.03	A3410.44
A5110.46	\$254.83	A5110.4
A5182.4	\$4657.66	A1325.41
F9030.8	\$988.21	F9010.8
G8110.4	\$305.34	G8110.1
G8120.4	\$282.51	G8120.11
G8130.4	\$4262.19	G8130.13
G9030.8	\$803.23	G9010.8

MOTION#30/24-25

A motion was made by Trustee Strauss and seconded by Trustee Warner to adopt

Minority- and Women-Owned Business Enterprise (M/WBE) Business Participation procurement and Contracting:

In an effort to affirmatively increase procurement and contracting opportunities for minority- and women-owned business enterprises, the Village of Deposit will solicit MBEs and/or WBEs as part of its procurement process, when appropriate. Solicitation may be undertaken via advertisements in minority publications or direct outreach by letter or email to identified State-certified M/WBEs, or by working with a clearinghouse such as NYS MWBE web site. The Village's established purchase/contracting thresholds will apply. For purposes of the above, the M/WBE must be certified by Empire State Development (ESD) through the Division of Minority and Women Business Development (DMWBD). The Village will keep documentation of M/WBE solicitation in its records and any responses there to.

Section 3 Business Participation in Procurement and Contracting: For federally funded projects or activities subject to Section 3 of 24 CFR Part 135 of the Housing and Urban Development Act of 1968, as amended, the Village will, to the greatest extent feasible, facilitate participation of Section 3 residents and Section 3 businesses in the procurement of goods and services pursuant to its Section 3 Participation Plan. Solicitation may be undertaken via advertisements in local publications encouraging Section 3 participation, or direct outreach by letter or email to identified Section 3 businesses or individuals included on the Department of Housing and Urban Development's Section 3 Businesses Registry. The Village's established purchase/ contracting thresholds will apply. The Village will keep documentation of Section 3 solicitation in its records and any response(s) thereto.

Motion passed unanimously.

MOTION#31/24-25

WHEREAS the Village of Deposit issued a Request for Qualifications (RFQ) on January 19, 2024 for engineering/professional services for Engineering services in

connection with a Water System evaluation, and said RFQ was publicly noticed and advertised;

WHEREAS all responses received were evaluated and ranked based on established, publicly available criteria identified in the RFQ; and

NOW THEREFORE BE IT RESOLVED that the Village of Deposit has determined through the RFQ process that Keystone Associates are the most highly qualified firm to provide the required services, and will enter into contract negotiations with said firm; and

BE IT FURTHER RESOLVED that the Mayor is authorized to execute the Professional Services Agreement with Keystone Associates, which appended thereto are mandatory Terms and Conditions that must be incorporated verbatim into any contracts receiving financial assistance from NYS Homes & Community Renewal.

Motion offered by: Trustee Durning

Motion seconded by: Trustee Strauss

Vote as follows:

4 For

0 Against

0 Absent

Certified by: on : March 12, 2024

Karen Budine

Village Clerk/Treasurer

Motion passed unanimously.

MOTION#32/24-25

WHEREAS, effective November 15, 2022, municipalities who have been awarded an Engineering Planning Grant (EPG) or will be requesting financing from the NYS Environmental Facilities Corporation (NYSEFC) for architectural and engineering (A/E) services related to certain infrastructure improvement projects, must procure those services through a competitive qualifications-based review process;

WHEREAS the Village of Deposit issued a Request for Qualifications (RFQ) on January 19, 2024 for engineering/professional services for Engineering services in connection with the Sewer System Evaluation, and said RFQ was publicly noticed and advertised;

WHEREAS all responses received were evaluated and ranked based on established, publicly available criteria identified in the RFQ; and

NOW THEREFORE BE IT RESOLVED that the Village of Deposit has determined through the RFQ process that Keystone Associates is the most highly qualified firm to provide the required services, and will enter into contract negotiations with said firm; and

BE IT FURTHER RESOLVED that the Mayor is authorized to execute the Professional Services Agreement with Keystone Associates, which appended thereto are mandatory Terms and Conditions that must be incorporated verbatim into any contracts receiving financial assistance from NYSEFC.

Motion offered by: Dan Strauss

Motion seconded by: Harry Warner

Vote as follows:

4 For

0 Against

0 Absent

Certified by: on : March 12, 2024
Karen Budine
Village Clerk Treasurer
Motion passed unanimously.

MOTION#33/24-25

A motion was made by Trustee Strauss and seconded by Trustee Warner to approve the Mayor's signature on the EFC certification for Sanitary Sewer System Evaluation Procurement services. Motion passed unanimously.

MOTION#34/24-25

A motion was made by Trustee Warner and seconded by Trustee Durning to approve the Mayor's signature on the NYSEG light upgrade for the light in the Municipal parking lot. Motion passed unanimously.

MOTION#35/24-25

A motion was made by Trustee Durning and seconded by Trustee Strauss to approve the Facilities use agreement for the Deposit Midget League on 3/10 1-2PM and 3/17 12 noon – 3PM. Motion passed unanimously.

GUESTS

Mike Musante spoke about people loitering on the steps of the Historical Society and going thru the mail. He went on to speak about the dog poop on the sidewalks. Mayor Moore advised him that people must be willing to sign a report to get anything done. Mr. Musante also asked about the cable lines going to the unsafe building on Front Street. Mayor Moore stated that the building has been sold and that the new owner is expected to demolish the building.

MOTION#36/24-25

A motion was made by Trustee Warner and seconded by Trustee Strauss to go into Executive Session. Motion passed unanimously.

MOTION#37/24-25

A motion was made by Trustee Strauss and seconded by Trustee Warner to come out of Executive Session. Motion passed unanimously.

MOTION#38/24-25

A motion was made by Trustee Warner and seconded by Trustee Durning to approve the applications of Sabrina Dermitt and Ty Ryneerson as Junior Firefighters. Motion passed unanimously.

MOTION#39/24-25

A motion was made by Trustee Durning and seconded by Trustee Warner to adjourn at 7:34 PM. Motion passed unanimously.

Respectfully Submitted:

Karen L. Budine
Clerk Treasurer